Company Information Technology (IT) Responsibilities

Introduction
Many company boards maintain a website, databases or other computer driven activities requiring an information technology (IT) leader. The IT person will work under the direction of the company president with input from the company board. The responsibilities will vary depending on the needs of the company.

Summary of ISDUP Constitution and Bylaws
This is an appointed position.

Responsibilities

1. Establish and Maintain Company Website Where Applicable
   • In camps where a website has been developed keep the website current.
   • At the discretion of the captain, establish a website for the camp with appropriate information.

2. Assist With Any Database Needs in the Company

3. Provide Other IT Needs for the Company and Camps, Helping with Computer Knowledge, Assistance and Needs as Directed

4. Perform Other Duties as Assigned by the Company President

5. Use Only Current Forms and Information Found at ISDUP.org